



POST OFFICE BOX 3069 | RALEIGH, NC 27602-3069

## NCCCMA Executive Committee Meeting

<b>MINUTES</b>	4/6/2011	1:00 PM	Via Teleconference
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<b>MEETING CALLED BY</b>	Lane Bailey, President
<b>TYPE OF MEETING</b>	North Carolina City and County Management Association Executive Committee Meeting
<b>FACILITATOR</b>	Lane Bailey, President
<b>PREPARED BY</b>	Yolanda Guerra, Administrative Specialist
<b>ATTENDEES</b>	<p><i>Executive Committee</i>            President – Lane Bailey            Immediate Past President – Mike Dula            First Vice President – Harry Jones            Second Vice President – Brian Hiatt            Secretary/Treasurer – Carl Dean            Director – Mick Berry            Director – Rodney Dickerson            Director – Scott Hildebran</p> <p><i>Others</i>            Charles Archer – NCCCMA Secretariat            Eddie Smith – Civic Education Committee            Craig Honeycutt – Program Conference Committee</p>

### Meeting Called To Order by President Lane Bailey at 1:00 PM

#### NORTH CAROLINA CITY AND COUNTY MANAGEMENT ASSOCIATION EXECUTIVE COMMITTEE MEETING

<b>DISCUSSION</b>	
<p><b><u>Approval of February 2, 2011 Minutes:</u></b>            Lane Bailey called for approval of the minutes from February 2, 2011.</p> <p><i>A motion was made by Scott Hildebran, seconded by Harry Jones, and unanimously carried to approve the February 2, 2011 meeting minutes of the Executive Committee as written.</i></p>	
<p><b><u>Financial Report:</u></b>            Charles Archer, Secretariat, presented the financial report included in the agenda packet. Mr. Archer noted that the Investment Income is at 45% and not meeting its goal. This will be noted for next year's fiscal year consideration. Mr. Archer also noted that the NCCCMA Website Directory is currently being updated by VC3.</p> <p>Mr. Archer stated that the budget overall is in good shape.</p> <p><i>This was offered as information only and no action was required.</i></p>	

**FY 11-12 Budget Guidance:**

Charles Archer, Secretariat, reviewed the FY 11-12 Budget Guidance. Mr. Archer stated that Michael Peoples, current chair of the Professional Development Committee, has asked the Executive Committee for additional funding in the amount of \$3,900 for additional scholarships for the Public Executive Leadership Academy at the School of Government. This will increase the current amount from \$16,600 to \$20,500.

The NCLM Local Leadership Foundation Board of Directors voted to put the Foundation on hold. In the last few years the Managers Association has made appropriations towards training programs for municipal elected officials. There are not enough funds to support the Foundation. An appropriation to the Foundation will not be requested.

**Model North Carolina Employment Agreement:**

Lane Bailey, President, advised that the ICMA Employment Agreement needs to be reviewed for consistency with NC Law and Practices. Mr. Bailey suggested the Association ask the School of Government to review the Model Agreement during the fall. It was agreed that Harry Jones, during his term, will ask the School of Government to review the employment agreement.

**Life, Well Run Campaign Challenge:**

Lane Bailey, President, challenged the Executive Committee members to participate in ICMA's Life, Well Run campaign. Lane Bailey asked the Executive Committee Members to pledge \$100 per year for five years. In addition to individual contributions, he challenged the executive committee to get 10 other colleagues to participate.

**2012 Summer Seminar Proposals:**

Lane Bailey, President, pushed this item to the next committee meeting. A brief discussion took place regarding different location sites. Charles Archer stated that a contract was signed for the summer conference in 2012 at the Renaissance in Ashville.

**Alliance for Innovation's Conference, Clearwater, FL – June 1-3, 2011:**

Charles Archer, Secretariat, provided this for information purposes only. Harry Jones requested that the meeting dates be discussed with them due to the scheduling of budget development processing, making it difficult to attend the conference.

The meeting was adjourned.

TIME: 1:45 AM

By: Lane  
Bailey